



## APPLICATION FOR EMPLOYMENT

Application reference (for office use only):

<b>Position applied for</b>	
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Personal Details			
Full Name		Title	
Address			
Post Code		Telephone	
Email Address		Mobile	

### Education & Qualifications

Please provide details of qualifications gained at either school, college or university, including dates and grades achieved.

School/College/ University attended	Qualification and Subject	Grade Attained	Date Attained

### Other Qualifications / Training

Include details of membership of any professional bodies/institutions, or any other professional qualifications.




**Reason for applying:** Please outline how your knowledge, skills and experience meets the criteria required for this role (as outlined in the Job Description and Person Specification).

**What Attracted you to work for Swim Wales?**

SWIM WALES

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NOFIO CYMRU



### Employment History

Please begin with the most recent employer (please include any unwaged or voluntary activities).

Name of Employer			
Position Held			
Address			
Date Started		Date Left	
Current/Leaving Salary			
Summary of Duties			
Reason for Leaving / Wanting to Leave			

### Previous Employment / Career History

List all your employment history, explaining any gaps.

Dates From - To	
Employer	
Position	
Salary	
Duties	
Reason for leaving	

Dates From - To	
Employer	
Position	
Salary	
Duties	
Reason for leaving	

Dates From - To	
Employer	
Position	
Salary	
Duties	
Reason for leaving	



## References

Swim Wales will source references from existing and previous employers, and potentially others, for successful applicants, as part of their recruitment process. Please ensure you advise the Recruiting Manager if you have any objections.

Name		Name	
Company		Company	
Position Held		Position Held	
Address		Address	
Email Address		Email Address	
Telephone		Telephone	
Okay to contact before interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Okay to contact before interview?	Yes <input type="checkbox"/> No <input type="checkbox"/>

## Certification and privacy statement

I certify that, to the best of my knowledge, the information contained on this application form is true and correct.

Some of the data on this form will be subject to the Data Protection Act/General Data Protection Regulations. Swim Wales has a legitimate interest in holding this data, to facilitate the recruitment process and ensure the right decision is made on the appointment. The equal opportunities data will be used to monitor access to our vacancies in line with our Equality and Diversity Policy. The data will be held securely and not disclosed to others. It will be held for twelve months and then destroyed, unless you are appointed to the role, in which case, all the recruitment paperwork will be transferred to your employment file, which would comprise paper and electronic documents.

Please refer to the Privacy Notice for Job Applicants on our website for more information.

Signature: .....

Date:

Thank you for completing an application for employment with Swim Wales.

Please email form to: [recruitment@swimwales.org](mailto:recruitment@swimwales.org)