

## **Officials Regulations for Licensed Meets**

Whilst the numbers and qualifications in this document are the expected minimums, it should be noted that Licensing Officers have always been understanding in those rare instances where unforeseen circumstances have resulted in the late withdrawal of a qualified official. Referees should never feel inhibited about noting any such issue on their meet report as falling short by one official in one session over a weekend of racing would not normally be considered as a reason to rescind a meet licence. That said, Promoters should always seek to appoint more than the minimum number to ensure that an event is well covered and Licensing Officers may take action where there has been a repeated failure to meet the minimum requirements.

These requirements form part of the Licensed Meet Criteria and should be read in conjunction with them.

**All individuals officiating at any meet of any level must be a member of a club/ an associate member affiliated to either Swim England, Scottish Swimming or Swim Wales or be a member of the Institute of Swimming, or be a World Aquatics listed official if from a foreign country.**

A Lead Referee must be appointed before entries close to deal with any protests of a general nature prior to the day of competition.

If a meet is paying volunteer expenses then a copy of the meet expenses policy must be made available to all officials at the point of invitation to allow an informed decision to be made on whether to volunteer.

Below are the minimum number of Technical Officials required for Licensed and registered Meets.

### *Level 1 and Level 2*

All officials are required to be qualified and licensed for the role undertaken.

- Referee (2)
- Starter (1)
- Judges of Stroke (2)
- Chief Timekeeper (1)
- Finish Judge (optional see WA Rules)
- Chief Inspector of Turns (2)
- Timekeeper/Inspector of Turns (start end) [1 per lane]
- Inspector of Turns (turn end) [1 per 2 lanes] –i.e a pool with 8 lanes in use requires at least 4 Inspectors of Turns at the turn end.

### *Level 3*

- Referee - The person acting as Referee should either be a qualified and licensed Referee, or a qualified and Licensed J2S official.
- Starter (1) – may be on work book for J2S qualification.
- Judges of Stroke (2) – qualified to at least J2
- Chief Timekeeper (1) - At least J1 in training (see definition below)
- Chief Inspector of Turns (1) - At least J1 in training (see definition below)
- Finish Judge (optional see WA rules)
- Timekeeper/Inspector of Turns (start end) [1 per lane] – At least J1 in training
- Inspector of Turns (turn end) [1 per 2 lanes] i.e a pool with 8 lanes in use requires at least 4 Inspectors of Turns at the turn end – At least J1 in training

### Level 4

- Referee [1] – Licensed and qualified to at least J2(S).
- Starter [1] – Qualified to at least J2
- Judge of Stroke [2] – Qualified to at least J1
- Chief Timekeeper [1] – At least J1 in training (see definition below)
- Timekeeper/Inspector of Turns (start end) [1 per lane] – At least half the lanes need to have a J1 trainee and then alternate lanes can be qualified Timekeepers. .i.e. an 8 lane pool would require 4 J1 trainees.
- Inspector of Turns (turn end) [1 per 2 lanes] –i.e a pool with 8 lanes in use requires at least 4 Inspectors of Turns at the turn end – At least a J1 in training

### *Mentor – for level 1, 2 and 3 meets*

Mentors MUST be appointed for all meets if officials are J1 or J2 trainees on workbooks. This is to enable them to progress in their work books.

### **Judge 1 in training**

In order to act as a “Judge 1 in training” for meet licensing purposes the individual must:

- Have enrolled on the Judge 1 course and completed all of the online theory modules
- Have evidenced achieving practical competence as a timekeeper
- Both the J1 online theory and Timekeeper practical credentials must have been uploaded and approved on the officials JustGo membership account.
- Be within the requisite period of completing their poolside competencies.